



# DANCERS INC. CAREERS

Title: Awards Prep  
Type: Seasonal/Part-time  
Duration: January 2025- July 2025  
Location: Touring

## Tasks & Responsibilities

Assisting the Tabulation Manager with:

- load in, set-up & breakdown of department
- preparing and labeling the appropriate adjudication for each routine
- maintain accurate records of awards level for each entry
- communicating messages to other departments as needed
- assisting with generating various reports for all awards ceremonies
- assisting with awards ceremonies
- general clean-up and preparation of department spaces
- additional tasks may be assigned on a case-by-case basis

## Experience & Qualifications

- strong communication, organization & problem solving skills
- must have a positive and professional attitude
- must be able to work well under pressure
- must be able to take direction from the Show Director
- must be a team player
- must be willing to assist where needed
- must be able lift (at minimum) 20 lbs.
- available to travel within 24 hours of event start/finish
- prior experience working with children preferred
- prior experience working in a competition setting preferred
- must have a valid government -issued ID or Passport

## Compensation

Based on experience