Title: Stage Assistant
Type: Seasonal/Part-time
Duration: January 2025- July 2025
Location: Touring

Tasks & Responsibilities

Assisting the Stage Manager with:

- load in, set-up & breakdown of department
- informing competitors to standby backstage until ready to perform
- facilitating prop & set management
- locate routines both backstage and in dressing areas
- direct event participants to proper dressing room spaces
- observe cleanliness of all department spaces i.e.; backstage, dressing rooms, stage
- properly notating any changes to the run of show
- overseeing preparation of awards table
- distributing awards during ceremonies
- maintain constant communication with Stage Manager

Experience & Qualifications

- strong communication, organization & problem solving skills
- must have a positive and professional attitude
- must be able to work well under pressure
- must be able to take direction from Stage Manager & Show Director
- must be a team player
- must be willing to assist where needed
- must be able lift (at minimum) 20 lbs.
- able to stand for long periods of time
- available to travel within 24 hours of event start/finish
- prior experience working with children preferred
- prior experience working in a competition setting preferred
- must have a valid government -issued ID or Passport

Compensation

Based on experience